(Please print on NC State Departmental/Unit letterhead)

DATE

NAME

ADDRESS

Dear NAME:

On behalf of North Carolina State University and the Department of NAME in the College of NAME, I am pleased to provide you with this invitation letter to visit the University to engage in (CHOOSE ONE: an Academic Training OR a Visitor OR an Independent Researcher) opportunity during the period of START DATE through END DATE. You will not receive compensation or benefits. Time spent visiting the University in this capacity also does not count toward the attainment of a tenured position.

This invitation to visit North Carolina State University is contingent upon your agreement to abide by the policies, regulations and rules of the University. Your invitation to be affiliated with NC State is subject to the Constitution and laws of the United States and the State of North Carolina, and to the policies, regulations and rules of the University of North Carolina and NC State University as adopted and as periodically revised or amended. NC State University policies, regulations and rules, and the UNC Code are located online at <http://policies.ncsu.edu> and <http://www.northcarolina.edu/apps/policy/index.php>. Upon conclusion of the visit and/or the expiration date of your nonimmigrant status, you agree that you will leave the University and, if applicable, return to your country of residence.

Please acknowledge your acceptance of this invitation to visit the University by signing this letter, and returning it to NAME as soon as possible. My colleagues and I sincerely hope you will be visiting the NC State University community pursuant to the terms outlined above. Should you have any questions, please do not hesitate to contact NAME.

Sincerely,

NAME

TITLE

I accept this invitation and agree to abide by the policies and regulations of the University, and all applicable U.S. immigration laws.

Signature of Visitor Date